

## CHANGE CONTROL RECORD

Date	Section	Page(s)	Change
03-01-10	Cover	-	Replaced the manual cover
03-01-10	Change Control Record	1	Added Time Limit for Submitting Claims Medicaid Bulletin date to section 1 and section 3 entries dated 12-01-09
03-01-10	3	3, 13	Removed modem as an electronic claims transmission method
02-01-10	Appendix 1	13 36	<ul style="list-style-type: none"> <li>• Added New Edit Codes 356,357 and 358</li> <li>• Updated Edit Code 738</li> </ul>
02-01-10	Appendix 2	All	Updated Carrier Code List
01-01-10	2	24	Updated the Facility Reporting Deaths section to include the Death Reporting Worksheet for PRTFs
01-01-10	4	5 10 12	<ul style="list-style-type: none"> <li>• Updated Physical Address for Allendale County Office</li> <li>• Replaced Jasper County DSS with Jasper County DHHS</li> <li>• Replaced Orangeburg County DSS with Orangeburg County DHHS</li> </ul>
01-01-10	Forms	-	<ul style="list-style-type: none"> <li>• Added new Death Reporting Worksheet - PRTFs</li> <li>• Added new Healthy Connections Residential Treatment Facility Admission/Discharge Notification for HCK Beneficiaries</li> </ul>
01-01-10	Appendix 1	49	Updated Edit Code 932
12-01-09	1	8 25	<ul style="list-style-type: none"> <li>• Updated policy to reflect Medicaid Bulletin dated November 13, 2009 – Electronic Remittance Package</li> <li>• Updated Timely Filing for Submitting Claims section to reflect Medicaid Bulletin dated November 24, 2009</li> </ul>
12-01-09	3	1-2 12, 14-20	<ul style="list-style-type: none"> <li>• Updated Claim Filing Timeliness section to reflect Medicaid Bulletin dated November 24, 2009</li> <li>• Updated policy to reflect Medicaid Bulletin dated November 13, 2009 – Electronic Remittance Package</li> </ul>

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Date	Section	Page(s)	Change
12-01-09	4	8	Updated the Dorchester County office street address
12-01-09	Appendix 1	- - 18, 19 20	<ul style="list-style-type: none"> <li>• Replaced CARC 17 with CARC 16</li> <li>• Updated CARC A1</li> <li>• Updated codes 509 and 510</li> <li>• Added code 533</li> </ul>
11-01-09	Forms	-	Updated CALOCUS form
11-01-09	Appendix 2	All	Updated carrier code list
10-01-09	1	3-4  4-6  26	<ul style="list-style-type: none"> <li>• Updated the Medicare/Medicaid Eligibility section to include Qualified Medicare Beneficiaries (QMBs)</li> <li>• Updated SC Medicaid Healthy Connections language throughout section</li> <li>• Updated South Carolina Medicaid Bulletins and Newsletters</li> <li>• Changed heading to Medicare Cost Sharing</li> </ul>
10-01-09	2	12-22 28 28  1 29 29 32-38, 42-47	<ul style="list-style-type: none"> <li>• Added the following new subsections: <ul style="list-style-type: none"> <li>◦ Restraint and Seclusion</li> <li>◦ Medication Management</li> <li>◦ Employment Background Checks</li> <li>◦ Staff Development</li> </ul> </li> <li>• Updated the following subsections: <ul style="list-style-type: none"> <li>◦ Program Description</li> <li>◦ Staffing Requirements</li> <li>◦ Certification of Need – Urgent Need</li> </ul> </li> <li>• Add CALOCUS policy to reflect Medicaid Bulletin dated</li> </ul>
10-01-09	5	10  11  12	<ul style="list-style-type: none"> <li>• Updated physical address for Jasper County office</li> <li>• Updated telephone number for Lexington County office</li> <li>• Updated zip codes for Orangeburg County office</li> </ul>
10-01-09	Forms	-	<ul style="list-style-type: none"> <li>• Updated Referral Form/Authorization for Services, Children's Behavioral Health Services Form (Form 254)</li> <li>• Added new CALOCUS Score Sheet</li> </ul>

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Date	Section	Page(s)	Change
10-01-09	Appendix 1	3 60	<ul style="list-style-type: none"> <li>• Updated edit code 065</li> <li>• Updated edit code 852</li> </ul>
09-08-09	Managed Care Supplement	20	Replaced the Absolute Total Care Medicaid beneficiary card sample
09-01-09	Forms	-	Updated Referral Form/Authorization for Services, Children's Behavioral Health Services Form (Form 254)
09-01-09	Managed Care Supplement	21 20, 25	<ul style="list-style-type: none"> <li>• Removed all references to CHCcares to reflect Medicaid Bulletin dated August 3, 2009</li> <li>• Updated Absolute Total Care entries as following:               <ul style="list-style-type: none"> <li>o Changed the company's name to Absolute Total Care</li> <li>o Replaced the beneficiary card samples</li> <li>o Corrected contact information</li> </ul> </li> </ul>
08-01-09	4	14	Updated telephone number for York County office
08-01-09	Appendix 1	3	Updated edit code 062
08-01-09	Appendix 2	-	Updated carrier code list
07-01-09	5	6, 12 8 9	<ul style="list-style-type: none"> <li>• Updated address for Bamberg and Orangeburg County offices</li> <li>• Updated office zip code for Darlington County</li> <li>• Updated telephone number for Fairfield County office</li> </ul>
06-01-09	TPL Supplement	19	Updated Department of Insurance Web site address

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Date	Section	Page(s)	Change
05-01-09	1	1-6, 11 2 3  5  28-33	<ul style="list-style-type: none"> <li>• Updated to reflect managed care policies and procedures effective May 1, 2009</li> <li>• Updated the Eligibility subsection</li> <li>• Added the beneficiary contact telephone number to the South Carolina Healthy Connections Medicaid Card subsection</li> <li>• Removed the program start date from the SC Healthy Connections Kids SCHIP Dental Coverage subsection</li> <li>• Updated the Medicaid Program Integrity subsection</li> </ul>
05-01-09	4	13	Updated telephone number for Union County office
05-01-09	Appendix 1	43	Deleted edit code 694
05-01-09	Appendix 2	-	Updated list of carrier codes
05-01-09	Managed Care Supplement	-	Updated supplement to include general policies and procedures effective May 1, 2009
04-01-09	1	2, 3, 8	Updated hyperlinks
04-01-09	3	5, 12, 19, 23	Updated hyperlinks
04-01-09	4	11	Updated telephone number for Lexington County office

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03-01-09	2	2 9, 35, 37  11  12    23-24   34  38	<ul style="list-style-type: none"> <li>• Updated requirements for DHHS Form 254</li> <li>• Updated section to include admission descriptions</li> <li>• Updated Interdisciplinary Teams and Individual Plan of Care requirements</li> <li>• Updated Thirty-Day Review subsection as follows:               <ul style="list-style-type: none"> <li>◦ Changed beneficiary to client throughout subsection</li> <li>◦ Added SCDHHS PRTF contact information</li> </ul> </li> <li>• Updated the following requirements in the Program Content subsection - Therapy Services, Medical Services, and Engagement Services and Activities</li> <li>• Updated Transition to a Community Setting requirements</li> <li>• Updated Child and Adolescent Level of Care Utilization System (CALOCUS) subsection to require the use of CALOCUS for PRTF admissions</li> </ul>
03-01-09	Forms	-	Replaced Request for Emergency Admission Concurrence (REAC) form
03-01-09	4	4 8  5, 11-13	<ul style="list-style-type: none"> <li>• Updated hyperlink</li> <li>• Corrected Dorchester County's Orangeburg Road telephone number</li> <li>• Change DSS to DHHS in addresses for Abbeville, McCormick, Newberry, and Saluda counties</li> </ul>
03-01-09	Appendix 1	43 72	<ul style="list-style-type: none"> <li>• Added new edit codes 693 and 694</li> <li>• Changed edit code 945 Resolution to input "26" modifier in field 18</li> </ul>
03-01-09	Managed Care Supplement	1, 7, 10, 17, 23, 25-30, 35	Updated hyperlinks
03-01-09	TPL Supplement	8, 9, 19	Updated hyperlinks

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Date	Section	Page(s)	Change
02-01-09	4	5	Updated Allendale County office PO Box zip code
02-01-09	Forms	-	Updated Authorization Agreement for Electronic Funds Transfer (EFT) form
02-01-09	Appendix 2	-	Updated list of carrier codes
01-01-09	1	8	Updated hyperlink for <a href="http://bulletin.scdhhs.gov">bulletin.scdhhs.gov</a>
01-01-09	4	11	Updated Lee County office address
11-01-08	1	8	Added e-bulletin information to reflect Medicaid Bulletin dated August 26, 2008
11-01-08	3	15, 18	Added EFT information to reflect Medicaid Bulletin dated August 26, 2008
10-01-08	4	9, 13	<ul style="list-style-type: none"> <li>• Updated address for Lake City</li> <li>• Updated phone number for Sumter County office</li> </ul>
10-01-08	Appendix 1	-	Updated edit codes 007, 059, 112, 219, 308, 339, 386, 403, 710, 722, 786, 798, 799, 843, 844, 845, 912, 914, 928, 941, 942, 943, 945, 952
09-01-08	2	5  22	<ul style="list-style-type: none"> <li>• Updated verbiage for first bullet in the Conditions of Participation section</li> <li>• Updated verbiage for first bullet in the Psychiatric Evaluation section</li> </ul>
09-01-08	4	6	Updated phone number for Berkeley County office
09-01-08	4	10	Updated phone number for Kershaw County office
09-01-08	Forms	-	Updated DHHS Certification of Need Psychiatric Hospital Services for Children Under 21 form
09-01-08	Appendix 1	17	Added Edit Code 318
08-01-08	Appendix 1	3	Updated Edit Code 062
08-01-08	4	7	Deleted PO Box for Chester County