

## CHANGE CONTROL RECORD

Date	Section	Page(s)	Change
03-01-10	Cover	-	Replaced the manual cover
03-01-10	Change Control Record	1	Added Time Limit for Submitting Claims Medicaid Bulletin date to section 1 and section 3 entries dated 12-01-09
03-01-10	3	3, 18	Removed modem as an electronic claims transmission method
02-01-10	Appendix 1	13 36	<ul style="list-style-type: none"> <li>• Added New Edit Codes 356, 357, and 358</li> <li>• Updated Edit Code 738</li> </ul>
02-01-10	Appendix 2	All	Updated Carrier Code List
01-01-10	5	5 10 12	<ul style="list-style-type: none"> <li>• Updated Physical Address for Allendale County Office</li> <li>• Replaced Jasper County DSS with Jasper County DHHS</li> <li>• Replaced Orangeburg County DSS with Orangeburg County DHHS</li> </ul>
01-01-10	Forms	-	Added Healthy Connections Kids form
01-01-10	Appendix 1	49	Updated Edit Code 932
12-01-09	1	8 25	<p>Updated policy to reflect Medicaid Bulletin dated November 13, 2009 – Electronic Remittance Package</p> <p>Updated Timely Filing for Submitting Claims section to reflect Medicaid bulletin dated November 24, 2009</p>
12-01-09	3	1-2 17-24	<ul style="list-style-type: none"> <li>• Updated Claim Filing Timeliness section to reflect Medicaid bulletin dated November 24, 2009</li> <li>• Updated policy to reflect Medicaid Bulletin dated November 13, 2009 – Electronic Remittance Package</li> </ul>
12-01-09	5	8	Updated the Dorchester County street address

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Date	Section	Page(s)	Change
12-01-09	Appendix 1	- - 18, 19 20	<ul style="list-style-type: none"> <li>• Replaced CARC 17 with CARC 16</li> <li>• Updated CARC A1</li> <li>• Updated codes 509 and 510</li> <li>• Added code 533</li> </ul>
11-01-09	2	59  35-115	<ul style="list-style-type: none"> <li>• Under Targeted Case Management, update the Transition to Community Services subsection</li> <li>• Reformatted Program Services section</li> </ul>
11-01-09	Appendix 2	All	Updated carrier code lis
10-01-09	1	3-4  4-6  8  25	<ul style="list-style-type: none"> <li>• Updated the Medicare/Medicaid Eligibility section to include Qualified Medicare Beneficiaries (QMBs)</li> <li>• Updated SC Medicaid Healthy Connections language throughout section</li> <li>• Updated South Carolina Medicaid Bulletins and Newsletters</li> <li>• Changed heading to Medicare Cost Sharing</li> </ul>
10-01-09	2	27-28 101	<ul style="list-style-type: none"> <li>• Removed prior authorization charts</li> <li>• Removed the requirement for the MHP or the DCS to cosign service notes</li> </ul>
10-01-09	5	10  11  12	<ul style="list-style-type: none"> <li>• Updated physical address for Jasper County office</li> <li>• Updated telephone number for Lexington County office</li> <li>• Updated zip codes for Orangeburg County office</li> </ul>
10-01-09	Appendix 1	3 60	<ul style="list-style-type: none"> <li>• Updated edit code 065</li> <li>• Updated edit code 852</li> </ul>
09-08-09	Managed Care Supplement	20	Replaced the Absolute Total Care Medicaid beneficiary card sample
09-01-09	2	30	Under Level II.1: Intensive Outpatient Services, last paragraph, replaced concurrent case management with case management (TCM/CCM)

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Date	Section	Page(s)	Change
09-01-09	Forms	-	Updated Referral Form/Authorization for Services, Children's Behavioral Health Services Form (Form 254)
09-01-09	Managed Care Supplement	21 20, 25	<ul style="list-style-type: none"> <li>• Removed all references to CHCcares to reflect Medicaid Bulletin dated August 3, 2009</li> <li>• Updated Absolute Total Care entries as following:               <ul style="list-style-type: none"> <li>o Changed the company's name to Absolute Total Care</li> <li>o Replaced the beneficiary card samples</li> <li>o Corrected contact information</li> </ul> </li> </ul>
08-01-09	5	14	Updated telephone number for York County office
08-01-09	Appendix 1	3	Updated edit code 062
08-01-09	Appendix 2	All	Updated carrier code list
07-01-09	5	6, 12 8 9	<ul style="list-style-type: none"> <li>• Updated address for Bamberg and Orangeburg County offices</li> <li>• Updated office zip code for Darlington County</li> <li>• Updated telephone number for Fairfield County office</li> </ul>
06-01-09	TPL Supplement	19	Updated Department of Insurance Web site address
05-01-09	1	1-6, 11 2 3 5 28-33	<ul style="list-style-type: none"> <li>• Updated to reflect managed care policies and procedures effective May 1, 2009</li> <li>• Updated the Eligibility subsection</li> <li>• Added the beneficiary contact telephone number to the South Carolina Healthy Connections Medicaid Card subsection</li> <li>• Removed the program start date from the SC Healthy Connections Kids SCHIP Dental Coverage subsection</li> <li>• Updated the Medicaid Program Integrity subsection</li> </ul>
05-01-09	5	13	Updated telephone number for Union County office

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Date	Section	Page(s)	Change
05-01-09	Appendix 1	43	Deleted edit code 694
05-01-09	Appendix 2	-	Updated list of carrier codes
05-01-09	Managed Care Supplement	-	Updated supplement to include general policies and procedures effective May 1, 2009
04-01-09	1	2, 3, 8	Updated hyperlinks
04-01-09	2	100 107 109	<ul style="list-style-type: none"> <li>• Updated verbiage for Peer Support Services</li> <li>• Updated verbiage for Behavioral Health Screening</li> <li>• Added Injectable Medication Administration (MED. ADM) section</li> </ul>
04-01-09	3	4, 5, 7, 18, 24, 32, 34	Updated hyperlinks
04-01-09	4	2 3	<ul style="list-style-type: none"> <li>• Added procedure codes H0002 HF, H0038</li> <li>• Added Reimbursable Medicaid Codes for Injections section</li> </ul>
04-01-09	5	11	Updated telephone number for Lexington County office
03-01-09	5	3-4 8 5, 11-13	<ul style="list-style-type: none"> <li>• Update hyperlink</li> <li>• Corrected Dorchester County's Orangeburg Road telephone number</li> <li>• Change DSS to DHHS in addresses for Abbeville, McCormick, Newberry, and Saluda counties</li> </ul>
03-01-09	Appendix 1	43 72	<ul style="list-style-type: none"> <li>• Added new edit codes 693 and 694</li> <li>• Changed edit code 945 Resolution to input "26"modifier in field 18</li> </ul>
03-01-09	Managed Care Supplement	1, 7, 10, 17, 23, 25- 30, 35	Updated hyperlinks
03-01-09	TPL Supplement	8, 9, 19	Updated hyperlinks

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Date	Section	Page(s)	Change
02-01-09	5	5	Updated Allendale County office PO Box zip code
02-01-09	Forms	-	Updated Authorization Agreement for Electronic Funds Transfer (EFT) form
02-01-09	Appendix 2	-	Updated list of carrier codes
01-01-09	1	8	Updated hyperlink for <a href="http://bulletin.scdhhs.gov">bulletin.scdhhs.gov</a>
01-01-09	2	100 108	<ul style="list-style-type: none"> <li>• Added section on Peer Support Services</li> <li>• Added section on Behavioral Health Screenings</li> </ul>
01-01-09	5	11	Updated Lee County office address
11-01-08	1	8	Added e-bulletin information to reflect Medicaid Bulletin dated August 26, 2008
11-01-08	3	21, 23	Added EFT information to reflect Medicaid Bulletin dated August 26, 2008
10-01-08	3	25	Changed edit correction form field 1 to Prov/Xwalk ID
10-01-08	5	9, 13	<ul style="list-style-type: none"> <li>• Updated address for Lake City</li> <li>• Updated phone number for Sumter County office</li> </ul>
10-01-08	Forms	-	Revised ECF example to show update for field 1
10-01-08	Appendix 1	-	Updated edit codes 007, 059, 112, 219, 308, 339, 386, 403, 710, 722, 786, 798, 799, 843, 844, 845, 912, 914, 928, 941, 942, 943, 945, 952
09-01-08	5	6	Updated phone number for Berkeley County office
09-01-08	5	10	Updated phone number for Kershaw County office
09-01-08	Appendix 1	17	Added Edit Code 318
08-01-08	Appendix 1	3	Updated Edit Code 062
08-01-08	5	7	Deleted PO Box for Chester County
07-01-08	5	11	Deleted PO Box for Lancaster County

## CHANGE CONTROL RECORD

Date	Section	Page(s)	Change
07-01-08	Managed Care Supplement	27	Replaced Web site address for BlueChoice
06-01-08	3	7, 15, 17, 22	Updated NPI policy and form instructions to reflect May 23, 2008, deadline requiring NPI only on claims for typical providers
06-01-08	5	12	Updated telephone number for Orangeburg county office
06-01-08	Forms	-	Deleted sample claim form showing NPI and Medicaid Provider ID
06-01-08	Appendix 1	30, 39, 42	<ul style="list-style-type: none"> <li>• Added new edit code 529</li> <li>• Deleted NPI warning edits 578, 579, 580, 581, 582, 583, 692</li> </ul>
06-01-08	TPL Supplement	-	Updated Example Dental Claim Form Reporting Third-Party for Medicare Information to show NPI only; change/removed sample entries for fields 8, 15, 23, and 49; and added a tooth number to line 4
05-01-08	2	58	Changed TCM Hierarchy and Guidelines services rendered from TCM services to concurrent case management services
05-01-08	3	8	Clarified NPI filing requirements for claims submitted after the May 23, 2008, NPI-only deadline for typical providers.
05-01-08	Appendix 1	3, 38 31	<ul style="list-style-type: none"> <li>• Revised edit codes 062 and 569</li> <li>• Added edit code 520</li> </ul>
05-01-08	Managed Care Supplement	-	Revised supplement to include general policies and procedures effective May 1, 2008 and updated the SCDHHS-approved MCO contractors section
04-01-08	5	8	Updated address and phone number for Dorchester County office

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Date	Section	Page(s)	Change
04-01-08	Appendix 1	4, 13, 20, 33	Added new edit codes 062, 219, 339, 528
04-01-08	TPL Supplement	2 3, 8, 15  12  29	<ul style="list-style-type: none"> <li>• Updated reference to Medicaid card name</li> <li>• Changed references to location of form from Section 5 to Forms section</li> <li>• Updated field numbers for occurrence codes on UB-04</li> <li>• Replaced sample ADA form with more attractive version</li> </ul>
03-01-08	1	3-5  7	<ul style="list-style-type: none"> <li>• Replaced sample Partners for Health Medicaid card with new Healthy Connections card and updated card information.</li> <li>• Deleted information about location of supervising entities – requirements will be included in Section 2 where applicable</li> </ul>
03-01-08	3	7-19  All	<ul style="list-style-type: none"> <li>• Updated NPI policy and form instructions to reflect March 1, 2008, deadline requiring NPI on claims for typical providers (with or without Medicaid legacy number).</li> <li>• Standardized formatting</li> </ul>
03-01-08	Forms	-	Replaced Form 931 with new version dated January 2008
03-01-08	Appendix 1	42 52	<ul style="list-style-type: none"> <li>• Added edit code 808</li> <li>• Revised edit code 943 description and status (from warning to active)</li> </ul>
03-01-08	TPL Supplement	9  21-22	<ul style="list-style-type: none"> <li>• Added information on carrier code “CAS” for open casualty cases</li> <li>• Replaced Form 931 samples with new versions</li> </ul>
02-01-08	3	10 27, 30  43	<ul style="list-style-type: none"> <li>• Corrected instructions for field 10b</li> <li>• Standardized references to six-character legacy provider number</li> <li>• Corrected mailing address for refunds</li> </ul>
02-01-08	5	1	Removed “including Partners for Health” from first paragraph

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Date	Section	Page(s)	Change
02-01-08	Forms	-	Corrected mailing address for Medicaid Refunds Form 205
01-01-08	5	10	Updated address for Lancaster County office
01-01-08	Managed Care Supplement	1 3	<ul style="list-style-type: none"> <li>• Removed PhyTrust from the list of MHNs</li> <li>• Added Carolina Crescent to the list of MCOs</li> </ul>
12-01-07	5	8, 10, 12  10	<ul style="list-style-type: none"> <li>• Updated addresses for Edgefield, Lancaster and Oconee County offices</li> <li>• Updated zip code for Kershaw county</li> </ul>
11-01-07	2	93  iv, 93	<ul style="list-style-type: none"> <li>• Under Therapeutic Behavioral Services (Formerly Therapeutic Child Treatment) – Assessment, reinserted Individual Treatment Plan (ITP) that was inadvertently removed</li> <li>• Reformatted Table of Contents and TBS section to be consistent with division standards</li> </ul>
11-01-07	5	9, 10  10	<ul style="list-style-type: none"> <li>• Updated telephone numbers for Florence and Kershaw counties</li> <li>• Updated Horry County address to 1601 11<sup>th</sup> Ave., 1<sup>st</sup> Floor</li> </ul>
11-01-07	Appendix 1	All	<ul style="list-style-type: none"> <li>• Corrected ECF field numbers throughout edit resolution instructions</li> <li>• Added new edit code 107</li> </ul>
11-01-07	Appendix 2	All	Updated list of carrier codes
10-02-07	2	- - -  14  27	<ul style="list-style-type: none"> <li>• Updated policy to reflect Medicaid Bulletin dated June 14, 2007</li> <li>• Changed human services to health- and human-related services throughout manual</li> <li>• Under Staff Qualification throughout manual, changed credentialed to certified</li> <li>• Moved V-Codes, Supplemental V-Codes, and Unacceptable V-Codes sections under Individual Treatment Plan</li> <li>• Deleted procedure codes H0008 and H0008-HA from chart of codes that require prior authorization</li> </ul>

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Date	Section	Page(s)	Change
		27  71	<ul style="list-style-type: none"> <li>• Changed Psychological Testing code to 96101, Units/Time to 1 hour, and Frequency to 4/day – 12/year on chart of codes that require prior authorization</li> <li>• Changed policy for Program Content under MHS-NOS</li> </ul>
10-02-07	3	5  8-20	<ul style="list-style-type: none"> <li>• Changed hyperlink format under Diagnostic Codes</li> <li>• Reformatted CMS-1500 Form Completion Instructions</li> </ul>
10-02-07	4	-  1  1	<ul style="list-style-type: none"> <li>• Updated policy to reflect Medicaid Bulletin dated June 14, 2007</li> <li>• Deleted procedure codes H0008 and H0008-HA from chart</li> <li>• Changed Psychological Testing code to 96101, Units/Time to 1 hour, and Frequency to 4/day – 12/year on chart of codes that require prior authorization</li> </ul>
10-02-07	Change Control Record	2	Added Section 3 updates for October 1, which were inadvertently left out of October 1 Change Control Record
10-01-07	1	1-2 3  4  12 15  25	<ul style="list-style-type: none"> <li>• Removed PEP information</li> <li>• Added information about managed care enrollment broker and Managed Care Supplement</li> <li>• Removed managed care sample cards (cards and other information will appear in the new Managed Care Supplement).</li> <li>• Clarified that “days” refers to business days</li> <li>• Clarified which sections of manual may contain PA information</li> <li>• Expanded provider list under Program Integrity</li> </ul>
10-01-07	3	4, 13 46	<ul style="list-style-type: none"> <li>• Removed PEP information</li> <li>• Added 90-day time limit for reversing refunds</li> </ul>

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10-01-07	Appendix 1	26 38-40, 43, 70	<ul style="list-style-type: none"> <li>• Corrected description for edit code 502</li> <li>• Added NPI warning edits 578-583, 692, 943</li> </ul>
10-01-07	-	-	Added Managed Care Supplement
10-01-07	TPL Supplement	15-17	<ul style="list-style-type: none"> <li>• Added 90-day time limit for reversing refunds</li> <li>• Added information on Part B timely filing schedule to explain which claims are pulled into Retro Medicare</li> </ul>
07-01-07	1	All	Revised policies and procedures throughout section
07-01-07	Forms	-	Updated DHHS Form 205
07-01-07	Appendix 2	-	Updated list of carrier codes
06-01-07	Forms	-	<ul style="list-style-type: none"> <li>• Updated DHHS forms to add National Provider Identifier field</li> <li>• Updated sample claims to new CMS-1500 version</li> <li>• Updated ECF and remits to new versions</li> <li>• Updated DHHS Form 254</li> </ul>
06-01-07	5	3-4  6-8  12 -	<ul style="list-style-type: none"> <li>• Revised “Procurement of Forms” to address new CMS-1500 and updated vendor information</li> <li>• Added toll-free numbers for Berkeley, Charleston and Dorchester county offices</li> <li>• Updated phone number for Oconee County</li> <li>• Split forms and exhibits from Section 5 to create Forms section</li> </ul>
06-01-07	3	-	Removed Time Restricted Supplement
06-01-07	3	All	<ul style="list-style-type: none"> <li>• Updated form completion instructions for new CMS-1500 and Form 130 versions</li> <li>• Updated ECF and RA descriptions</li> <li>• Added information about National Provider Identifier</li> <li>• Replaced Reference to Forms 110 and 120 with Form 115</li> <li>• Clarified retroactive eligibility policy</li> <li>• Updated ECF correction instructions</li> </ul>

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			<ul style="list-style-type: none"> <li>Added CPT and HCPCS ordering information</li> <li>Made minor editorial changes throughout section</li> </ul>
06-01-07	Appendix 1	-	Updated list of edit codes
06-01-07	TPL Supplement	All	<ul style="list-style-type: none"> <li>Updated all sample forms and claims with new versions</li> <li>Updated form completion instructions to match new form versions</li> </ul>
05-01-07	Appendix 1	-	Updated list of edit codes
04-01-07	5	8	Updated phone number for Darlington county office
04-01-07	Appendix 1	-	Updated list of edit codes
04-01-07	Appendix 2	-	Updated list of carrier codes
04-01-07	Time Restricted Supplement	-	Updated date for mandatory use of revised CMS-1500
03-02-07	Time Restricted Supplement	All	Removed all references to NDC quantity and unit
03-02-07	Appendix 1	-	Updated list of edit codes